

SRF Disbursement Request Form

Participant Information

Name:	City of West Lafayette	SRF Loan Number:	WW 12792206
DUNS Number:	04 455 2636	CCR Number:	6NKJ2
Mailing	4711 West Navajo Street		
City:	West Lafayette	State:	IN
Contact Person:	Judith C. Rhodes, Clerk-Treasurer	Contact Phone Number:	765-775-5150
Authorized Representative:	Mayor John R. Dennis, or C-T J. Rhodes	Authorized Representative Phone Number:	765-775-5100
If requesting reimbursement to the Participant by wire transfer please provide the following information:			
Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	

Loan Information

Description of work for which claim is being made (services, fees, type of work, etc.):	Northside Regional Lift Station and Force Main		
Is any part of this claim funded by an alternate funding source?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local Funds):		\$	
Is any part of this claim funded by the Indiana Brownfields Program?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Has the Participant paid the request and is now seeking reimbursement?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there Green Project Reserve components involved in this request?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If yes, please describe:			

Loan Financial Information

Original Loan Amount:		\$	4,200,000.00
Total Amount of Previous Disbursements:		\$	3,817,657.00
Balance Available After this Disbursement:		\$	379,373.00
Amount to Contractor for this Request:		\$	2,970.00
Is any part of this request a partial or final release of retainage to the contractor?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Contractor Name:	Greeley and Hansen	DUNS Number:	04 569 9949
Mailing address:	Lockbox 619775, PO Box 6197		
City:	Chicago	State:	IL
ZIP Code:	60680-6197		
Wiring Information:			
Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	
Retainage Amount for this Request:		\$	
Participant requests that the retainage amount be held by SRF:	<input type="checkbox"/>		
Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:	<input type="checkbox"/>		
Participant requests that the retainage amount be sent to the following bank:	<input type="checkbox"/>		
Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	
Total Amount of this Request:		\$	2,970.00
The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the Davis Bacon Act/ US Department of Labor requirements of 29 CFR 5.5(a)(1).			
Authorized Representative		Date:	JAN 20 2015
For Internal Use Only:			
Approved By:		Date:	
GPR	\$		

Kathy Henderson

From: David Henderson
Sent: Wednesday, January 07, 2015 7:28 AM
To: Kathy Henderson
Subject: FW: Aged Invoices - North Side Regional LS
Attachments: 0791C02 INV # 408121.pdf; 0791C02 INV # 412112.pdf

Importance: High

Kathy,

These are the 2 remaining invoices that Greeley has not been paid.

Could you put together an SRF disbursement request, please?

Thanks,
Dave

From: <Teusch>, Joseph <jteusch@greeley-hansen.com>
Date: Tuesday, January 6, 2015 at 8:20 AM
To: David Henderson <dhenderson@westlafayette.in.gov>
Subject: FW: Aged Invoices - North Side Regional LS

Good Morning Dave,

I apologize for the delay. During the delay we did receive payment for Inv. # 420416 on December 30.

Attached are the invoices for the following unpaid invoices:

Inv #	Inv Date	Inv Amount
408121	07/11/14	\$6,577.16
412112	09/29/14	\$2,970.14

Please let me know if you have any questions.



Joseph M. Teusch, P.E.
Office Director
7820 Innovation Boulevard, Suite 150
Indianapolis, Indiana 46278
P: 317.924.3380
greeley-hansen.com





GREELEY AND HANSEN

100 S. Wacker Drive, Suite 1400
Chicago, Illinois 60606
p 312 558 9000
f 312 558 1986
www.greeley-hansen.com

September 30, 2014

Mr. David Henderson
Utility Director
City of West Lafayette
Wastewater Treatment Utility
500 South River Road
West Lafayette, IN 47906

Subject: North Side Regional Lift Station and Force Main
RPR Inspection Services Beyond Contract Substantial Completion
Invoice No. 412112

Dear David:

The enclosed invoice is for construction administration and inspection services beyond the Contract substantial completion date related to the North Side Regional Lift Station and Force Main project. As you know, the Contractor was notified that as of November 7, 2013 the liquidated damages provision of the Contract is in force until Substantial Completion is reached. As we discussed, the City can pursue reimbursement for construction services in accordance with the Contract Documents. The amounts can be deducted from the Contractor's monthly payment applications. Invoice No. 412112 covers services provided through August 22, 2014 including:

- Conducted Substantial Completion Site Inspection
- Issued Certificate of Substantial Completion with Punch List
- Prepared Meeting Agenda and Notes for July 30th Progress Meeting
- Prepared Meeting Agenda and Notes for August 13th Progress Meeting
- Continue to Track and Request the Following Punch List Item
 - Spare Parts
 - Operation and Maintenance Manuals
 - Warranties
 - Test Reports
- Review and Request RL Turner Insurance Certificates

Please call me if you have any questions.

Thank you.

Sincerely,

Greeley and Hansen


Joseph M. Teusch

Jmt/img

INVOICE



GREELEY AND HANSEN

For customer service, call 312 578 2375.

P.O. Box 6197
Chicago, Illinois 60680-6197
p 312 558 9000
www.greeley-hansen.com

Billing Number: 13
Invoice Number: INV-0000412112

Invoice Date: 09/29/14

Description: FOR CONSTRUCTION SERVICES FOR THE NORTHSIDE REGIONAL LIFT STATION AND FORCE MAINS IN ACCORDANCE WITH THE AGREEMENT DATED SEPTEMBER 28, 2009, AMENDMENT NO. 1 DATED MARCH 29, 2010, AMENDMENT NO. 2 DATED JUNE 19, 2012 AND AMENDMENT NO. 3 DATED JUNE 17, 2014

Bill To:
CITY OF WEST LAFAYETTE
ATTN: MR. DAVID HENDERSON
UTILITY DIRECTOR
500 SOUTH RIVER ROAD
WEST LAFAYETTE, IN 47906

Remit To:
GREELEY AND HANSEN
LBX 619776
P.O. Box 6197
CHICAGO, IL 60680-6197
USA

Customer Number: 0791

Contract Value
Cost: \$198,500.00
Fee: \$0.00
Total: \$198,500.00

Project Number: 0791C.02
Project Name: NORTHSIDE LS & FM 3RD SUB
Terms: NET 30
Due Date: 10/29/14

Cumulative Amount Billed: \$174,361.53

Billing Period From: 07/26/14
To: 08/22/14

	Current Amount	Cumulative Amount
Direct Labor	\$928.17	\$52,425.48
Total Direct Labor	\$928.17	\$52,425.48
Sub-Consultants	\$0.00	\$6,600.00
Total ODC's	\$0.00	\$6,600.00
Salary Multiplier	\$2,041.97	\$115,336.05
Total Multiplier	\$2,041.97	\$115,336.05
Invoice Total	\$2,970.14	\$174,361.53

Current Incurred Hours: 23.50

INVOICE



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p 312 558 9000
www.greeley-hansen.com

Billing Number:	13	Project Number:	0791C.02		
Invoice Number:	INV-0000412112	Project Name:	NORTHSIDE LS & FM 3RD SUB	Invoice Date:	09/29/14

Non-T&M Labor Supporting Schedule

Group Description:		Total Direct Labor			
Labor Cat Desc	Empl/Vendor	T/S Date	Current Hours	Current Amount	
01 CIVIL- SANITARY ASSOCIATE	HEALY, TIMOTHY S		10.50	\$447.51	
01			10.50	\$447.51	
01			10.50	\$447.51	
02 CIVIL-SANITARY ENGINEER	BARBER, D. BRETT		0.50	33.51	
02			0.50	\$33.51	
02			0.50	\$33.51	
22 CONSTRUCTION ENGINEER	GELLER, GREG M		4.50	198.99	
22			4.50	\$198.99	
22			4.50	\$198.99	
23 CONSTRUCTION TECHNICIAN	MONTGOMERY, BRENDAN M		8.00	248.16	
23			8.00	\$248.16	
23			8.00	\$248.16	
Direct Labor			23.50	\$928.17	
Total Direct Labor			23.50	\$928.17	

T/S DAY	BARBER	GELLER	HEALY	MONTGOMERY	Grand Total
07/30/14				4.00	4.00
07/31/14	0.50				0.50
08/01/14			0.50		0.50
08/04/14			4.00		4.00
08/08/14			1.50		1.50
08/12/14			1.00		1.00
08/13/14		0.50	1.50	4.00	6.00
08/15/14		0.50			0.50
08/18/14			0.50		0.50
08/20/14		3.00	0.50		3.50
08/22/14		0.50	1.00		1.50
Grand Total	0.50	4.50	10.50	8.00	23.50